



New Hampshire Automotive Education Foundation

NH's Road to Automotive Education & Training Excellence

Seminar at NHADA Headquarters:

Daniel B. McLeod Building, 507 South Street, Bow, NH

Rev Up Your Career in Automotive Accounting: Leave Overhead in the Rear View Mirror (Basic)



Tuesday, December 11, 2018

9:00 a.m. – 1:00 p.m.

Doors open and registration begins at 8:30 a.m.
Continental breakfast and lunch will be provided.

Presenters

Barton D. Haag, CPA | Principal and **Laura T. Everett, CPA | Senior Manager** at **Albin, Randall & Bennett, CPAs**, an NHADA Silver Partner.

Overview

This session will cover automotive accounting basics, including:

- Common transactions – From source document to the general ledger
 - Accounts to schedule and why;
 - Journals and how to use them;
 - Posting entries;
 - Reconciling accounts;
 - and more.
- Month-End Matters
 - Effective closing process;
 - Reviewing problem accounts;
 - and more.

Who should attend?

Those wanting to better understand automotive accounting, want a refresher, or want to be able to better instruct newer employees.

**To register: use registration form, register online at www.nhada.com,
or contact Jean Conlon at jconlon@nhada.com or 800-852-3372.**



New Hampshire Automotive Education Foundation Registration Form

ATTN: Owners, HR managers, and all managers and supervisors

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All proceeds benefit the New Hampshire Automotive Education Foundation

Please note that 48-hour notice is required for cancellations.

Company _____	Fee
Registrant 1 _____ Email _____	\$119
Registrant 2 _____ Email _____	\$109
Registrant 3 _____ Email _____	\$109
Registrant 4 _____ Email _____	\$109

_____ Payment by check (payable to NHAEF) Total \$ _____

_____ Please send invoice

_____ Payment by credit card

Check one: _____ VISA _____ MasterCard CVV _____

Card No. _____

Expiration Date: Month _____ Year _____

Cardholder's Name _____

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Cardholder's Signature _____

*Please return form to: NHAEF, P. O. Box 2337, Concord, NH 03302 or fax to 603-225-4895.
If you have any questions, contact Jean Conlon at jconlon@nhada.com or 800-852-3372.*