

Use the Tab key to
advance to the next
field, shift-Tab to
reverse the order.
(This field won't print.)

AUTHORIZATION FOR RELEASE OF RECORDS

I hereby authorize and request any present or former employer, educational institution, police department, financial institution, insurance agency, or other persons or entities having personal knowledge about me to furnish _____ with any and all information, including criminal history, in their possession regarding me in connection with my application for employment with _____. I authorize you to accept a photocopy of this authorization with the same authority as the original, and I specifically waive any written notice from any present or former employer who may provide information based upon this authorized request.

I certify that I have received a stand-alone notification that a report will be requested and used for the purpose of evaluating me for employment, promotion, reassignment, or retention as an employee. I also certify that I have received a copy of my rights under the Fair Credit Reporting Act.

Name (please print): _____

Signature: _____

Address: _____

Social Security Number (will be used for identification purposes only): _____

Driver's License State of Issue (will be used for identification purposes only): _____

Driver's License Number: _____